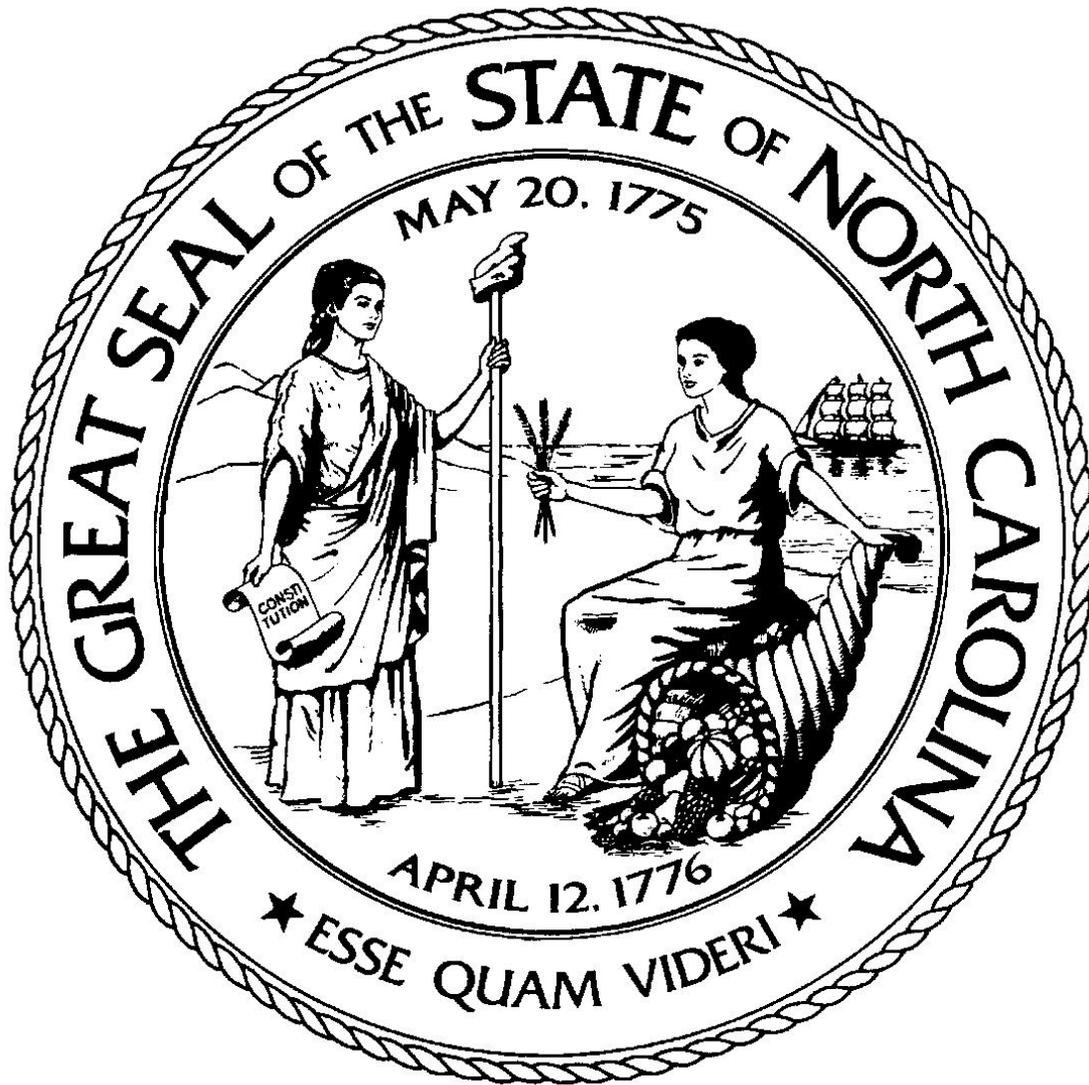


North Carolina General Assembly



House of Representatives

Legislative Intern Application

2017 Long Session

2017 Interim Application

ELIGIBILITY

Students who are residents of North Carolina that are enrolled in Universities or Colleges as undergraduate or graduate students are eligible for legislative session internships in the NC House of Representatives. Residents attending an undergraduate or graduate program in 2017 or graduating in 2017 are also eligible. Applicants may also be subject to their individual school or department qualifications or requirements.

INTERN DUTIES

Students typically do legislative research, bill tracking, constituent correspondence and administrative duties for Members of the House of Representatives. Additionally, there will be opportunities to attend committee meetings, sessions and interact with staff and legislators. A mutually beneficial working relationship between the legislative offices and interns is a goal of the internship program.

COMPENSATION AND CREDIT

There are a **limited number** of paid internships in the Legislature. Selected undergraduate students are eligible to receive \$8.75 per hour, up to a maximum of 40 hours per week during Session. Graduate students are eligible to receive \$11.25 per hour, up to a maximum of 40 hours per week during Session. Interns are not eligible for overtime.

Academic credit is determined by the university or college the student attends.

HOUSING, TRANSPORTATION AND PARKING

Legislative interns are responsible for their own housing, transportation and parking. An employee identification badge will be provided.



HOW TO APPLY

The application packets should include a completed application, resume, and a letter of recommendation from faculty or an employer (preferably faculty).

Please include name, address, telephone number, and email address of the person writing the recommendation.

The deadline for applications to be turned into the Office of the Speaker is January 6, 2017.

The selection process includes coordinating an applicant's interests and skills with Members who have expressed an interest in working with an intern. The process includes likely interviews with Members' offices.

DURATION

Although there are no session limits in North Carolina, in the odd-numbered years, a "long" session is held which typically lasts from the end of January through mid-July. And in the even-numbered years the North Carolina legislature meets for its "short" session. The short session typically lasts from early May through mid-July.

The 2017 Long session will convene on Wednesday, January 11, 2017 at 12:00PM. Internships will begin the week of January 30, 2017. The internships are authorized through July 30, 2017.

Please contact, the Speaker's office at (919) 733-3451 should you have questions or need further information:

RETURN APPLICATIONS TO:

House Intern Program
Office of the Speaker
Office 2304
Legislative Building
16 West Jones St.
Raleigh, North Carolina 27601

APPLICATION CHECK LIST

Completed application
Current resume
Faculty reference letter

**North Carolina General Assembly
House of Representatives**

Additional Information

Activities/Honors _____

Word Processing Skills: _____

Other Applications (i.e., spreadsheets, Internet, etc.): _____

Other Special Knowledge and Skills (highlight any other skills, programs, second language, etc.)

Working at the NC General Assembly reflects on Members and the Institution. Is there any other information that we should know about you?

This is a general list of legislative issue areas. Please check the top five that interest you.

- | | | |
|--|---|--|
| <input type="checkbox"/> Aging | <input type="checkbox"/> Financial Institutions | <input type="checkbox"/> Pensions and Retirement |
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Health | <input type="checkbox"/> Public Health |
| <input type="checkbox"/> Alcohol Beverage Control | <input type="checkbox"/> Highway Safety | <input type="checkbox"/> Public Utilities |
| <input type="checkbox"/> Appropriations | <input type="checkbox"/> Information Technology | <input type="checkbox"/> Rules, Calendar, and Operations |
| <input type="checkbox"/> Children Youth and Families | <input type="checkbox"/> Insurance | <input type="checkbox"/> Small Business |
| <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Judiciary | <input type="checkbox"/> State Parks and Property |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> State Personnel |
| <input type="checkbox"/> Election Law | <input type="checkbox"/> Local Government | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Environmental and Natural Resources | <input type="checkbox"/> Marine Fisheries | <input type="checkbox"/> Travel and Tourism |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Ways and Means |
| | <input type="checkbox"/> Military, Veterans, and Indian Affairs | <input type="checkbox"/> Welfare Reform |
| | | <input type="checkbox"/> Wildlife Resources |

Applicant Signature and Date

_____/_____/_____

Please return completed application:

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